

Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on January 12, 2012. The meeting was called to order at 6:30 p.m. by Jurgen Peters, Chairman.

Members Present

Jurgen Peters, Chairman
Ron Purcell, Treasurer
Bob Drager, Secretary
Larry Hagen

Staff Present

Marla Watje, District Manager
Darlene Kukuczka, Office Assistant

NRCS: Jim Jirik

Others: Mike Hintz, County Commissioner

Motion by Ron, second by Larry to approve the agenda as distributed. Motion carried. Affirmative: All Opposed: None

Motion by Bob, second by Ron to approve the minutes of December 8, 2011. Motion carried.

Affirmative: All Opposed: None

The treasurer's report dated December, 2011 was presented to the Board for review. Motion by Larry, second by Bob to approve the Treasurer Report as presented and file for audit. Motion carried. Affirmative: All Opposed: None

Invoices: Motion by Bob, second by Ron to approve the payment of the presented invoices.

Motion Carried: Affirmative: All Opposed: None

Supervisors Reports:

Ron reported on the Water Planning Committee meeting.

Jurgen reported on GBERBA.

Staff Reports:

Marla – Reported on field work getting completed and vacation used, so as to reduce carryover.

Darlene – Reported on GBERBA and Three Rivers RC&D. RC&D executive members reviewed their 2012 budget, recommended to continue operations funding the program manager at full time.

NRCS Report: Jim reported on the CSP payment status and the national review of 12 CSP contracts.

The deadline for the current CSP sign up is Jan. 27th. The EQIP sign up deadline is in February. Wetland determinations are still being done by NRCS, as NRCS hasn't completed training for district staff.

Jim reported on the proposal to close the Waseca Farm Service Agency office with their staff relocating to Steele County FSA office. The final decision may be made by spring. Kasey told him that NRCS will not be moving with them and will remain in Waseca County.

Election of Officers: Nominations were opened.

Ron nominated Bob Drager for chairman. Ron moved that nominations cease and called for a unanimous vote to elect Bob Drager as Chairman. Motion second by Larry. Motion carried. Affirmative: All Opposed: None

Ron nominated Jurgen Peters for Vice Chairman. Ron moved that nominations cease and called for a unanimous vote to elect Jurgen for Vice-chairman. Motion second by Larry. Motion carried. Affirmative: All Opposed: None

Jurgen nominated Ron Purcell for Treasurer and called for nominations to cease and called for a unanimous vote to elect Ron for Treasurer. Motion second by Larry. Motion carried. Affirmative: All Opposed: None

Jurgen nominated Larry Hagen for Secretary and called for nominations to cease and called for a unanimous vote to elect Larry for secretary. Motion second by Ron. Motion carried. Affirmative: All Opposed: None

Motion by Jurgen, second by Bob to appoint Darlene Kukuczka as the recording secretary. Motion carried. Affirmative: All Opposed: None

Committee Appointments:

Budget Committee: Ron and Wayne
Personnel Committee: Jurgen and Ron
Cannon River Watershed: Ron
County Water Plan: Wayne Jurgen, Alternate
Waseca Lake Assn.: Ron Jurgen, Alternate
Lake Elysian Assn: Larry
EQIP: Ron
SCTSA: Larry Bob, Alternate
Three Rivers RC&D: Larry Jurgen, Alternate
Greater Blue Earth River Basin Alliance: Jurgen Ron, Alternate
Chairman will have oversight on all committees.

SWCD Board meetings: Motion by Jurgen, second by Ron to continue holding the SWCD Board meetings on the 2nd Thursday of the month; 6:30 p.m. at the district office. Motion Carried: Affirmative: All Opposed: None

Per Diem: Motion by Ron, second by Jurgen to establish a per diem of \$65.00 for Supervisors attending meetings representing the Waseca SWCD. Expenses will be reimbursed (mileage to paid at IRS rate).
Motion Carried: Affirmative: All Opposed: None

Designation of Bank: Motion by Larry, second by Ron to designate the First National Bank in Waseca as the bank of depository for the Waseca SWCD. Motion carried. Affirmative: All Opposed: None

Bookkeeping Services Contract: Motion by Jurgen, second by Larry to approve the 2012 contract with Jared J. Dufault, Ltd. for Bookkeeping services. Contracted price will be \$275/quarter; additional costs will be incurred for yearend reports and audits. Motion Carried. Affirmative: All Opposed: None

Flood Relief Cost Share Payments:

FY11-FR1-3 Harold Milbrett Sediment Basin payment request: \$8200.00
FY11-FR1-4 David Born Sediment basin repair payment request: \$2345.00
FY11-FR2-1 Tim Lewer Streambank Revetment Partial payment request: \$37,563.00
Motion by Ron, second by Larry to approve payment requests for Harold Milbrett - \$8200.00;
David Born - \$2345.00; partial payment for Tim Lewer - \$37563.00. Motion Carried. Affirmative: All Opposed: None

GBERBA Cost share payments:

Martin Sexton Sediment basin Cost share payment of \$1951.57
Keith Eustice Sediment basins Cost share Partial payment of \$7,602.00
Motion by Jurgen, second by Ron to approve payment requests for Martin Sexton - \$1951.57 and Keith Eustice - \$7,602.00 partial payment and forward requests to GBERBA. Motion Carried. Affirmative: All Opposed: None

GBERBA Cost share Applications:

Clark Koplen Streambank Revetments Cost share request - \$70,000.00
Roy Keyes Sediment Basins Cost share request -\$18,500.00
Dave Arndt Critical area planting Cost share request - \$5500.00
Motion by Ron, second by Larry to approve cost share applications for Clark Koplen, Roy Keyes and Dave Arndt. Applications will be presented to GBERBA for funding. Motion Carried. Affirmative: All Opposed: None

Feedlot cost share cancelation: Motion by Jurgen, second by Ron to cancel FY10-FL-1 and return the FY10 CWF Feedlot Water Quality (\$23,850) to the state. Motion Carried. Affirmative: All Opposed: None

FSA Closing: A public meeting sponsored by FSA is scheduled for Feb 1st. Motion by Larry, second by Ron for Marla to draft a letter about the district concerns if Waseca FSA service office is closed.
Motion Carried. Affirmative: All Opposed: None

Tree Open House: Tree Day will be held on February 9th at the SWCD office from 9 a.m. to 4:30 p.m. Consensus by the board members to: district pays the sales tax on paid orders (tree day only). Cookies and coffee will be provided.

Area VI Board Chair meeting: Bob plans to attend the meeting at on January 26th in New Ulm.

Day at the Capitol: Ron and Boyd will plan to attend the Feb 16th event at the State Capitol.

Know and Understand Your Election Options: The two election options:

- 1) Supervisors elected *at large*-Minnesota Statute 103C.311 subd.1
- 2) Supervisors elected *by districts* - Minnesota Statute 103C.311 subd.2, were discussed by members.

Motion by Jurgen, second by Ron to maintain the current election process of Supervisors elected at large, that provides for the establishment of nominating districts that determine who will be on the general election ballot for vote by the general electorate of the county. Motion Carried: Affirmative: All Opposed: None

SWCD Leadership/Self Assessment Tool: Handouts of the assessment tool provided by MASWCD were distributed for review and discussion at a future board meeting.

Personnel Policy: Tabled

MN Darkhouse Association membership: Motion by Ron, second by Jurgen to pay the 2012 membership. Motion Carried: Affirmative: All Opposed: None

Le Sueur River civic engagement project: Waseca SWCD has contracted with MPCA to work on a priority zone management project. Landowners will be contacted to identify implementation needs and opportunities to improve water quality in the Le Sueur watershed. Approx. 1500 staff hours will be required to complete the project.
Motion by Larry, second by Ron to have Hugh Valiant assist with this project. Motion Carried: Affirmative: All Opposed: None

Misc: District Budget – The allocation from Waseca County will be \$76162.00.

Waseca County Planning and Zoning buffer requirement: Mark Leiferman is pursuing grants to hire someone to do the necessary work.

News Media: Jurgen recommended submitting a quarterly or monthly article to the paper on conservation.

Ron moved, Jurgen seconded to adjourn the meeting. The meeting was declared adjourned at 9:15 p.m. by Bob Drager, Chairman.

The Next Board Meeting will be Feb. 9, 2012 at 1:30 P.M. at the Waseca SWCD office.