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Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on May 8, 2014. The meeting was called to order at 6:30 p.m. by Bob Drager, Chairman.

Members Present

Bob Drager, Chairman
Wayne Cords, Vice Chairman
Scott Hildebrandt, Secretary
Jessie Shaffer

Staff Present

Darlene Kukuczka, Office Assistant

NRCS

Dave Copeland, Noel Frank and Todd Piepho

Others: Jeff Nielsen and Chris Hughes of BWSR, and Waseca Co. Planning and Zoning-Mark Leiferman

Appointment of Supervisor: Oath of office was conducted with newly appointed supervisor. Jessie Shaffer was sworn in as the representative of District 3.

Motion by Wayne, second by Scott to approve the agenda as distributed. Motion carried.
Affirmative: All Opposed: None

Motion by Scott, second by Bob to approve the minutes of April 22, 2014. Motion carried.
Affirmative: All Opposed: None

NRCS: Noel introduced Area 6 Assistant State Conservationist Field Operations Manager, Dave Copeland. Dave updated the board on his previous positions with NRCS and future work within this region. Noel reported on compliance activities on wetlands. Todd reported on the variety of projects landowners are interested in doing when funds are released for programs.

Cash flow worksheet was reviewed. The treasurer's report dated April, 2014 was presented to the Board for review. Motion by Wayne, second by Scott to approve the Treasurer Reports and file for audit. Motion carried. Affirmative: All Opposed: None

Invoices: Motion by Wayne, second by Scott to approve the payment for the presented invoices except for the county administration fee; also to pay the difference to Steele on trees purchased/sold transactions, for a total of \$24,451.17. Motion carried. Affirmative: All Opposed: None

County Payroll Administration Fee: This was billed with the first quarter payroll. Wayne hadn't used the new system yet to approve payroll. Wayne will discuss the payroll administrative fee with the County Administrator.

Supervisor: Scott was informed that the district needs to attend a county commissioners meeting and give them a progress report. Darlene was instructed to work with Laure Elvebak for the district to be on the agenda of a June County Commissioners meeting. Bob and Scott met with Steele SWCD.

Management services: Bob and Scott meet with Steele SWCD manager Dan Arndt and Supervisor Kyle Wolf to discuss management services. Steele SWCD will act on a proposal first. A meeting with Blue Earth SWCD will be scheduled in the next week or so.

2014 Supervisor Elections: The filing time frame is from May 20 to June 3, 2014. District 2 and District 3 are for four years. District 4 is to complete the final two years of this four year term.

BWSR Report:

Chris mentioned that all the BBR files were due by May 2nd and reviews on the One watershed - One plan applications were conducted. He also mentioned clean water funds and targeted watershed demonstration grants. Jeff attended the meeting to review how well the district is moving forward.

Staff report: Darlene reported on results of audit for GBERBA and time involved with it. She didn't attend the GBERBA technical meeting as the trees arrived that day. District work included customers and final tree program activities, complete the Biennial Budget Report and work on old Elink reporting information for BWSR, farm bill application and 2015 budget.

Trees: We did not receive some autumn blaze maples. Larry gave refund checks to five customers. All other ordered trees arrived and were distributed timely. Larry Hagen helped distribute the trees for the two pick up days. Orders were twice as many as last year.

Biennial Budget Requests (BBR): Darlene reported on the details of the request that was submitted by the deadline to BWSR.

Restoration orders and plans: District's role in the process was mentioned then further details were tabled.

Farm Bill Assistant: The application for a one year position was reviewed. Motion by Scott, second by Jessie to sign and submit the application for a 60% funded position. Motion carried. Affirmative: All Opposed: None

2015 Draft Budget: Members reviewed a draft and recommended changes.

MASWCD Area VI meeting: June 18th in Hutchinson hosted by Mclead SWCD
MASWCD resolution packets: Will be emailed to everyone.

Motion by Wayne, second by Scott to adjourn the meeting. Motion carried. Affirmative: All Opposed: None
Adjourn: The meeting was declared adjourned at 8:20 pm by Bob Drager, Chairman.

Next Board Meeting June 12, 2014 @ 6:30 p.m. at Waseca SWCD office.