



105 22nd Avenue N.E.
Waseca, MN 56093
Phone (507) 835-4800
Fax (507) 835-7895

Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on June 12, 2014. The meeting was called to order at 6:30 p.m. by Bob Drager, Chairman.

Members Present

Bob Drager, Chairman
Larry Hagen, Treasurer
Scott Hildebrandt, Secretary
Jessie Shaffer

Staff Present

Darlene Kukuczka, Office Assistant

NRCS

Noel Frank

Others: Waseca County Commissioner, Mike Hintz

Motion by Larry, second by Scott to approve the agenda as distributed. Motion carried.
Affirmative: All Opposed: None

Motion by Scott, second by Jessie to approve the minutes of May 8, 2014 with the correction of Jessie's name. Motion carried. Affirmative: All Opposed: None

Cash flow worksheet was reviewed. The treasurer's report dated May, 2014 was presented to the Board for review. Motion by Scott, second by Larry to approve the Treasurer Reports and file for audit. Motion carried. Affirmative: All Opposed: None

Invoices: Motion by Larry, second by Scott to approve the payment for the presented invoices for a total of \$818.50. Motion carried. Affirmative: All Opposed: None

Supervisor Reports:

Filings: Jessie Shaffer and Scott Hildebrandt filed for the Supervisor positions of their respective districts. No one filed for District 2.

Scott also met with Bob and representatives of Blue Earth SWCD about management services.

Larry won't be available to attend the June 24th SCTSA meeting.

Management services: Board members reviewed a copy of the contract prepared by Steele SWCD.

Bob reported on the meeting held with Scott and Blue Earth SWCD manager Jerad Bach and Supervisor John Rollings and Supervisor Emily Javens to discuss management services.

Blue Earth SWCD discussed it at their June board meeting. Jerad Bach contacted Bob of the Blue Earth's board approval to work with Waseca SWCD. Their charges for services would be in a similar range to the defined charges in Steele SWCD's proposal. A formal contract would be needed yet.

Motion by Larry, second by Scott to approve and authorize Bob to sign the contract for services provided by Steele SWCD for managerial and technical assistance. Discussion was held. Motion carried.

Affirmative: All Opposed: None

Darlene was instructed to email a copy of the signed contract to Chris Hughes, BWSR, as soon as it was received, as it was understood that the BWSR would release the 2014 grant funds after receiving an agreement. Bob stated he would contact the managers of both districts with the results of Waseca SWCD's actions.

County Payroll Administration Fee: Supervisors need the cost to also set up the board members in order to receive per diem. Wayne will be informed to work on it for the next meeting.

County Commissioner Meeting: The June 17th agenda includes a report from Waseca SWCD. Bob and Scott plan to attend. They would like to deliver the signed agreement with Steele SWCD and SWCD's draft of a 2015 budget.

NRCS: Noel reported on the composting and forestry projects in EQIP. Todd was assigned to do the CRP reviews for Blue Earth county.

Staff report: Darlene reported on presentations to GBERBA technical committee and work on 2015 budget. District work included review of BWSR agreements, comprehensive plan, customers, review number of current RIM easements and other RIM inquiries, finances and 2015 budget.

Farm Bill Assistant application was denied due to lack of funds to create new positions.

WCA-Restoration orders and plans: Consensus by members was to have Dan Arndt work on the current activities and update the board on the district's responsibilities in its new role as it relates to WCA requirements.

WCA-TEP Activities and costs: Hugh Valiant submitted a bill for \$375.00 for work done on 5 applications. Motion by Scott, second by Jessie to pay Hugh Valiant for this work.

Motion carried. Affirmative: All Opposed: None

BWSR Agreements:

2013 Amended grant agreement: The 2014 Easement Implementation grant was added to the 2013 agreement. It is for seven 2011-2012 RIM/WRP approved easements. The grant funds are for \$14,000.00. Bob Drager needed to sign and return this 2013 amended agreement in early June.

Motion by Scott, second by Jessie to approve the amended 2013 agreement as it was submitted to BWSR.

Motion carried. Affirmative: All Opposed: None

2014 Cost share and Technical assistance: Options for the use of the funds were discussed. Motion by Scott, second by Larry to sign the request to retaining \$5000.00 for cost share projects and to implement the technical assistance option on the remaining amount of the cost share base grant. Motion Carried. All yes.

CWMA Project with GBERBA: Darlene requested to cancel this project that was encumbered through GBERBA in 2012. Request was put on hold, as Jessie wanted to review and discuss the project with the New Richland Sportsman Club.

2015 Draft Budget: Motion by Scott, second by Larry to approve the 2015 budget to be presented to the county. Motion carried. Affirmative: All Opposed: None

County Commissioner: Mike Hintz mentioned the 1980-1990's Ag Preservation program and how it has deterred green energy type industries from coming to Waseca County. He commented that it was good to hear a managerial contract was approved, so the district could move forward. County staff did not use the district's pickup very much and could return it.

Rim Buffer program and Rim maintenance projects: Tabled so Dan could first review the RIM programs.

Waseca SWCD Comprehensive Plan: A resolution was presented by Larry Hagen to adopt the Waseca County Comprehensive local water management plan as the comprehensive plan for Waseca SWCD. Motion by Scott Hildebrandt, second by Larry Hagen to adopt the plan. Motion carried. Affirmative: All Opposed: None

Adjourn: The meeting was declared adjourned at 8:30 pm by Bob Drager, Chairman.

Next Board Meeting July 10, 2014 @ 6:30 p.m. at Waseca SWCD office.