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Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on Jan. 9, 2014. The meeting was called to order at 6:30 p.m. by Bob Drager, Chairman.

Members Present

Bob Drager, Chairman
Larry Hagen, Secretary
Wayne Cords
Scott Hildebrandt

Staff Present

Darlene Kukuczka, Office Assistant

BWSR: Chris Hughes

Others: Hugh Valiant and Craig Watje

Motion by Wayne, second by Larry to approve the agenda as distributed. Motion carried.
Affirmative: All Opposed: None

Election of Officers: Nominations were opened.

Larry nominated Bob Drager for chairman, second by Wayne that nominations cease and called for a unanimous vote to elect Bob Drager as Chairman. Motion carried. Affirmative: All Opposed: None

Larry nominated Wayne for vice chairman, second by Scott that nominations cease and called for a unanimous vote to elect Wayne Cords as Vice chairman. Motion carried. Affirmative: All Opposed: None

Wayne nominated Larry Hagen for treasurer, second by Bob that nominations cease and called for a unanimous vote to elect Larry Hagen as Treasurer. Motion carried. Affirmative: All Opposed: None

Wayne nominated Scott Hildebrandt for secretary with Darlene designated as the recorder, second by Larry that nominations cease and called for a unanimous vote to elect Scott Hildebrandt as Secretary. Motion carried. Affirmative: All Opposed: None

Committee Appointments:

Budget Committee:	Larry and Wayne	EQIP:	Bob
Personnel Committee:	Wayne and Scott	SCTSA:	Larry
Cannon River Watershed:	Larry	Lake Elysian Assn:	Wayne
Waseca Lake Assn.:	Scott		

Greater Blue Earth River Basin Alliance: Bob Wayne, Alternate

Motion by Wayne, second by Scott to approve the committee appointments. Motion Carried: Affirmative: All Opposed: None

Motion by Larry, second by Wayne to approve the minutes of Dec 13, 2013. Motion carried.
Affirmative: All Opposed: None

Cash flow worksheet was reviewed. The treasurer's report was tabled.

Invoices: Motion by Wayne, second by Scott to approve payment of Verizon phone bill of less than \$75.00. Motion Carried: Affirmative: All Opposed: None

Motion by Wayne, second by Larry to approve the payment of the presented invoices (office rent, and MCIT insurance) and table the MASWCD dues. Motion Carried: Affirmative: All Opposed: None

SWCD Board meetings: Consensus by all supervisors to continue holding the SWCD Board meetings on the 2nd Thursday of the month at 6:30 p.m. at the district office.

Per Diem: Motion by Wayne, second by Larry to keep the rates the same as 2013: Per diem of \$65.00 for 4 hours or less and \$80 for over 4 hours for Supervisors attending meetings representing the Waseca SWCD with expenses to be reimbursed (mileage to be paid at IRS rate of 56 cents). Motion Carried. Affirmative: All Opposed: None

Designation of Bank: Motion by Wayne, second by Larry to designate the First National Bank in Waseca as the bank of depository for the Waseca SWCD. Motion carried. Affirmative: All Opposed: None

Family Medical Leave Act: Craig Watje presented information related to the leave act and Marla's written request. Motion by Wayne, second by Larry to hold a closed session related to personnel issues. Motion carried. Affirmative: All Opposed: None

At 7:00 p.m. SWCD monthly meeting was temporarily adjourned.

The regular board meeting was reconvened by Chair Bob Drager at 7:10 pm. The written request was tabled for further clarification. Motion by Wayne, second by Scott to provide an answer to Marla Watje's request no later than January 31, 2014. Motion carried. Affirmative: All Opposed: None

Supervisor reports:

Wayne did not have any thing definite from Steele SWCD to report on.

Staff report: Darlene reported on GBERBA's strategic meetings and completed grants. District work included grants, finance, customers and tree program.

GBERBA Staffing contract: Motion by Wayne, second by Larry to approve the contract between Waseca SWCD and GBERBA for Darlene's bookkeeping and grant assistance services for an average of 24 hours/week for the 1st quarter and 20 hrs /week for the remainder of the year. Motion carried. Affirmative: All Opposed: None

Hugh Valiant reported on his work activities for the district as a member of the Technical Evaluation Panel and expenses for these WCA duties. Discussion was held on some of the meetings that were held. Motion by Wayne, second by Scott to approve the invoice submitted by Hugh Valiant for TEP expenses of \$1490.00 through 2013. Motion carried. Affirmative: All Opposed: None

Contract for Services: The District and Hugh Valiant need a contract for TEP services for 2014.

USFWS Grant and projects: Four projects were completed for this grant. Payment requests are:
James Beyer cost share amount of \$ 7945.00 Brad Connor cost share amount of \$ 7185.00
Tim Lewer cost share amount of \$200.00 EMC @Elena Sunland cost share amount of \$1670.00
Motion by Wayne, second by Larry to approve payment of these four projects when grant funds are available. Motion carried. Affirmative: All Opposed: None

BWSR report: Chris Hughes reported on the Trenton Lake meeting, BWSR's upcoming meeting with the grant applications with requests that far exceed the available allocation. He also discussed the "Elink" reporting everyone is doing. He will provide a list of grants Waseca SWCD needs to do.

Tree Sale Program: Prices were set and the time frame for the sales. Advertising will only be as PSA's .

Area VI Board Chair meeting: The chairman meeting in New Ulm at 10 a.m. on Jan 22nd was noted.

Adjourn: The meeting was declared adjourned at 8:45 pm by Bob Drager, Chairman.

Next Board Meeting Feb.13th @ 6:30 p.m. at Waseca SWCD office.