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Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on May 9, 2013. The meeting was called to order at 6:30 p.m. by Bob Drager, Chairman.

Members Present

Bob Drager, Chairman
Jurgen Peters, Vice Chair
Ron Purcell, Treasurer
Larry Hagen, Secretary
Wayne Cords

Staff Present

Darlene Kukuczka, Office Assistant

NRCS: Noel Frank

Motion by Ron, second by Jurgen to approve the agenda as distributed. Motion carried.
Affirmative: All Opposed: None

Motion by Jurgen, second by Ron to approve the minutes of April 11, 2013. Motion carried.
Affirmative: All Opposed: None

The treasurer's report dated April, 2013 was presented to the Board for review. Motion by Wayne, second by Jurgen to approve the Treasurer Report with changes: move funds from Account #1024 to #1011 and file for audit. Motion carried. Affirmative: All Opposed: None

Cash flow worksheet was reviewed and changes discussed.

Invoices: Motion by Jurgen, second by Wayne to approve the payment of the presented invoices. Motion Carried:
Affirmative: All Opposed: None

Supervisors Reports:

Jurgen helped at tree day, attended Sakatah Conservation Education Days and participated in a feed lot site team visit.
Ron assisted at tree day.
Wayne had a few meetings with BWSR.
Bob reported that he received BWSR FY13 information.

Commissioners meeting: Wayne attended their May 7th meeting, providing an update and asked for an extension of the district payables for payroll. The district is to provide a plan for repayment at their next board meeting.

District management: Wayne stated that two people needed to be contacted for this kind of consultant assistance. Ron and Jurgen agreed to meet with one of them on May 15th about the duties.
BWSR has managerial grants of \$10,000 if the consultant is on their approved list.

Office hours: Motion by Wayne, second by Ron to restrict District hours for public business to 8am -11am, Monday through Friday. Motion carried. Affirmative – 3 Opposed 2

Staffing hours: Motion by Larry, second by Wayne, based on budget constraints, to reduce Marla's hours to 50% for technical work while maintaining benefits as the policy states, starting June 2, 2013. Discussion was held.
Motion carried. Affirmative 3 Opposed 2.

Office co-location benefits: NRCS provides almost all of the inter office needs including computers, software, arc view licensing, internet and network service, printers, phones, copier and supplies.

NRCS: Noel reported that on May 22 a civil rights national review will be conducted at this office. He invited board members and others to attend. Noel reviewed the civil rights information and Waseca SWCD was in agreement with complying with civil rights provided by USDA- NRCS. With office re-construction completed, the space was recently measured to comply with NRCS requirements.

A plan revision for Madsen RIM/WRP project requires technical authorization.

Motion by Wayne, second by Jurgen to authorize Noel Frank to sign the necessary practice implementation paperwork.

Motion Carried: Affirmative: All Opposed: None

Noel inspected a couple of easement maintenance projects at the request of the board.

Staff Reports: Darlene reported on GBERBA, RC&D work and District bookwork, easement maintenance activities, contact with Amber Steele, CPL, USFWS, and PMZ grants and tree distribution.

Trees: Program is completed for this year and all trees were distributed.

GBERBA: Buffer incentives are temporarily on hold with CRP sign up just starting, PMZ Grant is being worked on.

Easements: Maintenance payments directly from BWSR for tree removal for 81-18-00-01 Tom Bauman and 81-29-01-01 James Farley Trust have been reviewed and requesting approval. Motion by Ron, second by Larry to authorize Noel Frank to sign as the Technical representative. Motion Carried: Affirmative: All Opposed: None
Motion by Wayne, second by Ron to approve the payments and authorize Bob to sign them and forward to BWSR for direct payment to landowners. Motion Carried: Affirmative: All Opposed: None

Conservation Partnership Legacy Grants: Pfeifer project portions were completed by BWSR. Payment request was discussed. Consensus to keep LeSueur River /Manthey WMA Buffer project active, as the FY12-2 deadline is in 2015.

WCA: Two wetland banking projects were presented for district action per request by Amber Steele. These are the last WCA related actions by Waseca SWCD. Motion by Wayne, second by Ron to authorize Bob to sign the wetland banking applications for Ken Roemhildt and John Krause. Motion Carried: Affirmative: All Opposed: None

BWSR FY13 Grant: BWSR released the FY13 funds in late April. FY13 Cost share funds can be converted to technical assistance if requested. Motion by Wayne, second by Ron to sign the request to implement the technical assistance option of the cost share base grant. Motion Carried: Affirmative: All Opposed: None

The meeting was declared adjourned at 9:40 p.m. by Bob Drager, Chairman.

The Next Board Meeting will be June 13, 2013 at 6:30 P.M. at the Waseca SWCD office.

June 3, 2013 Notice: The Board meeting was rescheduled for June 20, 2013 at 6:30 P.M. at the Waseca SWCD office.