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Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on June 20, 2013. The meeting was called to order at 6:30 p.m. by Bob Drager, Chairman.

Members Present

Bob Drager, Chairman
Ron Purcell, Treasurer
Larry Hagen, Secretary
Wayne Cords

Staff Present

Darlene Kukuczka, Office Assistant

Others: Hugh Valiant

Motion by Wayne, second by Ron to approve the agenda as distributed. Motion carried.
Affirmative: All Opposed: None

Motion by Ron, second by Wayne to approve the minutes of May 9, 2013. Motion carried.
Affirmative: All Opposed: None

The treasurer's report dated May, 2013 was presented to the Board for review. Motion by Larry, second by Wayne to approve the Treasurer Report and file for audit. Motion carried. Affirmative: All Opposed: None
2012 Year End Finance report was presented. Members will contact Dufault after the report is reviewed.

Cash flow worksheet was reviewed: 1st half appropriations from the County was just received; WCA allocation hasn't been received, and BWSR cost share funds were approved for technical assistance.

Invoices: Motion by Ron, second by Wayne to approve the payment of the presented invoices and payroll expense to the County for the 2012 invoice and part of 1st quarter 2013. Motion Carried: Affirmative: All Opposed: None

Commissioners meeting: Wayne attended to set up a general payment plan for the payroll expenses done by the county.

Supervisors Reports:

Ron was part of "Taking a kid fishing" sponsored by Lake Assoc. and MN Darkhouse.
Larry reported on Three Rivers RC&D meeting and can't attend the next SCTSA meeting.
Wayne attended commissioners meetings, talked with Paul Davis on the PMZ grant and discussed supervisor appointment process with Chris Hughes. Newly appointed supervisors will hold that position until the 2014 elections.
Bob reported that Dave Peterson declined the offer to contract for district management service.

Staffing hours: Motion by Wayne, second by Ron to amend the motion made at the May meeting; changing the date for reducing Marla's hours to begin on July 1, 2013. Motion Carried: Affirmative: All Opposed: None

Acknowledgement: Motion by Ron, to acknowledge Marla's dedication and outstanding service for over 30 year to the district, second by Wayne. Motion Carried: Affirmative: All Opposed: None

Staff Report: Darlene reported on GBERBA, RC&D work and District easement maintenance projects, USFWS and PMZ grant activities, and upcoming Rim spot checks.

LeSueur PMZ grant – Hugh Valiant reported on the 112 interviews conducted and summarized his report on the project. His invoice for services included expenses of all aspects of the project. His initial payment request is for the \$15,000 originally agreed to, over a year ago, plus mileage. Motion by Ron, second by Larry to approve payment of \$16545.30 to Hugh Valiant towards the work done on this grant and after review, discuss additional payment at a future meeting. Motion Carried: Affirmative: All Opposed: None

Hugh discussed the Invasive work shop with the New Richland scouts that he can coordinate.

LCCMR Grant Update: Hugh discussed this grant that is in partnership with LeSueur County and others. Darlene stated that the Lauren Klement of LeSueur County was just completing a revised work plan for it.

Cost Share through GBERBA:

Conservation Drainage Project for Al Hagen. Technical approval was done by SCTSA engineer.

Alternative Intakes Total Cost \$5078.75 Cost share request \$1875.00

Motion by Ron, second by Wayne to approve the payment request and forward Al Hagen's request to GBERBA for approval and payment. Motion Carried: Affirmative: All Opposed: None

DNR Well Monitoring agreements: FY13 is completed and DNR is requesting readings and invoice to pay \$15.00 a reading. Darlene hasn't located the file for the readings. DNR offered the district a well monitoring agreement for FY14 at the same location.

Motion by Larry, second by Ron to inform DNR that an invoice won't be submitted for FY13 and the district won't be entering into an agreement for FY14. Motion Carried: Affirmative: All Opposed: None

2014 Budget: Consensus by members was for Wayne and Darlene to work on a 2014 budget similar to 2012 needs.

SWCD Governance 101: Training will be held Sept 4-5 in Alexandria for supervisors. Registration must be submitted in August.

Conservation Partnership Legacy Grant: Pfeifer project was sent to DNR for Landowner and BWSR payment. Wayne was authorized to send an invoice for administration work before the end of day on June 30, 2013.

Resignations: Jurgen Peters had his letter of resignation distributed in early June. Ron presented his letter of resignation at this meeting. Motion by Ron, second by Wayne to accept the letters of resignation from Jurgen Peters dated June 3, 2013, effective immediately, and Ron Purcell dated June 20, 2013, to be effective at the close of this meeting.

Motion Carried: Affirmative: All Opposed: None

Finance duties: Motion by Ron, second by Wayne to appoint Wayne to approve Darlene's timesheets, and Bob, Wayne, and Larry to all be available to be cosigners on districts checks with the First National Bank accounts.

Motion Carried: Affirmative: All Opposed: None

The meeting was declared adjourned at 9:00 p.m. by Bob Drager, Chairman.

The Next Board Meeting will be July 11, 2013 at 6:30 P.M. at the Waseca SWCD office.