



105 22nd Avenue N.E.
Waseca, MN 56093
Phone (507) 835-4800
Fax (507) 835-7895

Approved Minutes

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's meeting room on Dec 13, 2013. The meeting was called to order at 6:30 p.m. by Bob Drager, Chairman.

Members Present

Bob Drager, Chairman
Larry Hagen, Secretary
Wayne Cords
Scott Hildebrandt

Staff Present

Darlene Kukuczka, Office Assistant

Motion by Wayne, second by Larry to approve the agenda as distributed. Motion carried.
Affirmative: All Opposed: None

Motion by Larry, second by Wayne to approve the minutes of Nov. 14, 2013. Motion carried.
Affirmative: All Opposed: None

Cash flow worksheet was reviewed. The treasurer's report dated Nov., 2013 was presented to the Board for review. Motion by Wayne, second by Larry to approve the Treasurer Report and file for audit.
Motion carried. Affirmative: All Opposed: None

Invoices: Motion by Wayne, second by Larry to approve the payment of the presented invoices.
Motion Carried: Affirmative: All Opposed: None

Supervisors Reports:

Wayne reported that the district will support the application for the LeSueur watershed pilot project for a small watershed submitted by Waseca Planning and Zoning. Wayne discussed some TEP meetings that have been held where Hugh Valiant is the representative for the district. He suggested that Hugh should attend a district meeting.

Bob has not heard back from Steele SWCD about managerial services Larry won't be able to attend the SCTSA meeting this month.

Staff report: Darlene reported - RC&D will cease work on programs by Dec 31st. The last payroll will be Dec 20th and dissolving on Feb 1st. 2014. A nonprofit, Feeding Our Communities Partnership, in Mankato will continue the work on the Blue Earth County Community Farm program and receive the remaining council funds for that purpose. Mark Piepho, RC&D treasurer, will be appointed to oversee and sign all the final paperwork involved with dissolving and financial reporting. RC&D agreed to pay Waseca SWCD \$1160.00 for final finance services Darlene will need to do.

GBERBA is doing strategic planning sessions. GBERBA has 5 grant applications submitted to BWSR for 2014. BWSR wants GBERBA to record the finances in the Quick books accounting software. Our district would need to purchase a computer and software for that purpose.

District Activities: District Truck was picked up by county staff a few days after the meeting. The county plans to keep it until we request it back. All the equipment was removed from it before they took it. Customers inquired about cost share, CREP maintenance and the tree program.

Postal service: District mail, containing the words "Waseca **County**" again has been sent elsewhere. It was discussed again with the post office manager. The problem started when FSA did address changes when they moved in August of 2012.

LeSueur County reimbursed the district for the LCCMR funded project for the City of Waseca that was approved in November.

GBERBA Shoreland Buffer Incentives grant: Darlene requested approval to bill GBERBA \$783.00 for staffing work on this grant. In Kind contribution agreements were also presented for approval.

Motion by Wayne, second by Scott to approve the invoice and sign the in kind documents to forward to GBERBA. Motion Carried: Affirmative: All Opposed: None

GBERBA Shoreland Buffer Incentives Cancellations:

Without a new farm bill landowners are unable to sign up in CRP to be eligible for the incentives.

Clarence Guse – Cancel project for Incentive payment on 17.5 acres for \$14,000.00

Harold Guse – Cancel project for Incentive payment on 2.3 acres for \$1,840.00

Motion by Wayne, second by Larry to accept the cancellations and forward to GBERBA for further action.

Motion Carried: Affirmative: All Opposed: None

GBERBA Staffing contract: Discussion was held to recommend an average of 24 hours/week for the 1st quarter and at least 20 hrs /week for the remainder of the year. Approval of up to 5 applications in late January will affect staffing needs. A contract should be prepared for next month.

Tree Program and Nursery License: Motion by Larry second by Wayne to continue the tree sales program for 2014 and pay the required nursery license fee. Motion Carried: Affirmative: All Opposed: None

Misc.: A Study of Nitrate levels in So. MN was reviewed.

Adjourn: The meeting was declared adjourned at 8:45 pm by Bob Drager, Chairman.

Next Board Meeting Jan 9, 2013 @ 6:30 p.m. at Waseca SWCD office.