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## **Approved Minutes**

The Waseca SWCD Board of Supervisors meeting was held at the SWCD conference room on Sept. 13, 2012. The meeting was called to order at 6:30 p.m. by Robert Drager, Chair.

### **Members Present**

Robert Drager, Chairman  
Ron Purcell, Treasurer  
Wayne Cords  
Larry Hagen  
Jurgen Peters

### **Staff Present**

Marla Watje, District Manager  
Darlene Kukuczka, Office Assistant  
**NRCS** – Jim Jirik

### **Others:** Chris Hughes, BWSR

Motion by Wayne, second by Ron to approve the agenda as distributed. Motion carried.  
Affirmative: All Opposed: None

Motion by Ron, second by Larry to approve the August 15, 2012 SWCD Board minutes as presented. Motion carried.  
Affirmative: All Opposed: None

The treasurer's report dated August, 2012 was presented to the Board for review. Motion by Wayne, second by Larry to approve the Treasurer Report as presented and file for audit. Motion carried. Affirmative: All Opposed: None

Ron reported on the 2011 audit completed by J. Maiser, CPA firm. The only suggestion was to have two signatures on all district checks. Motion by Ron, second by Wayne to authorize any SWCD Supervisor and the District Manager signature on all district checks. Motion Carried: Affirmative: All Opposed: None

Invoices: Motion by Wayne, second by Ron to pay invoices as presented. Motion Carried: Affirmative: All Opposed: None

### **Supervisor Reports:**

Ron reported that Cannon river watershed organization activities include water monitoring, education and citizen outreach.

Bob, Larry, and Wayne reported on the joint budget meeting with the county commissioners.

### **Staff Reports:**

Marla – Reported on field work, Koplen's project and meetings attended.

Darlene – Reported on GBERBA, Three Rivers RC&D and district tasks.

NRCS report: Jim informed the Board that District Conservationist will no longer process 1026 forms (HEL and Wetland determinations) due to the extensive workload in each county. A six member wetland team (SWAT) consisting of NRCS staff will coordinate with counties to provide the necessary assistance in their perspective county. Due to the current workload, it will be a six month waiting period for all new 1026 forms submitted. There are over 100 CRP contracts that will start in October; this includes new contracts and re-enrollments. NRCS budget is okay but there is no information on a new farm bill yet.

### **BWSR report:**

All applications for 2013 grants through the Clean Water funds are due Sept. 14<sup>th</sup>.

Budget: Discussed.

Commissioner report - none

Three Rivers RC&D: Darlene updated the board that operating funds for the council will be depleted before year end. Without an increase in funding, the council needs to decide on how it wishes to proceed in the future. Remaining grant dollars are for a garden project to be spent in the spring of 2013.

Final Financial Cost Share Reports: Motion by Wayne second by Jurgen to approve the final financial reports for the 2009 Cost share and CWL Feedlot Water Quality Management grants; 2010 Cost Share grant; 2011 Flood Relief Phase 3 grant; and 2012 Easement Delivery and Conservation Delivery grants and forward them on to BWSR.  
Motion carried. Affirmative: All Opposed: None

Office Space: It was noted the NRCS office space will be paid monthly; to date, the lease agreement has not yet been transferred to NRCS from FSA. The SWCD lease agreement remains the same.

BWSR Academy: Motion by Wayne, second by Ron to approve Marla to attend the BWSR Academy in Brainerd.  
Motion carried. Affirmative: All Opposed: None

Cost share: Motion by Wayne, second by Jurgen to approve an amendment for additional funding for the Clark Koplen project, requested amount \$13,750. As recommended by the Engineer, it was necessary to increase the length of the revetment to tie in with the flow inflection points. Motion carried. Affirmative: All Opposed: None Amendment was approved by GBERBA policy on 9/7/2012 pending SWCD approval.

The meeting was declared adjourned at 8:45 p.m. by Bob Drager, Chairman.

The Next Board Meeting will be October 11, 2012 at 6:30 P.M. at the Waseca SWCD office.