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## **Approved Minutes**

The Waseca SWCD Board of Supervisors meeting was held at the Waseca Soil and Water Conservation District's meeting room on Sept 8, 2011. The meeting was called to order at 6:30 p.m. by Jurgen Peters, Chairman.

### **Members Present**

Jurgen Peters, Chair  
Wayne Cords, Vice Chair  
Ron Purcell, Treasurer  
Larry Hagen, member  
Bob Drager, Secretary

### **Staff Present**

Marla Watje, District Manager  
Darlene Kukuczka, Office Assistant

Motion by Ron, second by Larry to approve the agenda as distributed.  
Motion carried. Affirmative: All Opposed: None

Motion by Larry, second by Wayne to approve the minutes of August 11, 2011 with correction in Supervisor's report by Ron's to state "he and Marla meet with the county administer".  
Motion carried. Affirmative: All Opposed: None

The treasurer's report dated August, 2011 was presented to the Board for review. Motion by Bob, second by Wayne to approve the Treasurer Report as presented and file for audit.  
Motion carried. Affirmative: All Opposed: None

Invoices: Motion by Wayne, second by Ron to approve the payment of the presented invoices.  
Motion Carried: Affirmative: All Opposed: None

### **Supervisors Reports:**

Ron reported that MSU gave an update of the Clear and Loon lake ongoing water management plan to the Waseca Lakes Association.

Jurgen reported on feedlot site team visits.

### **Staff Reports:**

Marla – Work activities included WCA, stream bank project and various meetings.

Darlene – Reported on GBERBA, RC&D and district activities.

NRCS report: Written report prepared by Jim Jirik was reviewed by the board.

**Contribution agreement:** The wetland Contribution Agreement between the district and NRCS was signed and will be sent to NRCS.

### **Cost share payments:**

FY11-FR1-1 Mark Byron - Stream bank restoration/stabilization Payment request: \$25,000.00

Motion by Wayne, second by Bob to approve the cost share payment request of \$25000.00 for Mark Byron; completion of the stream bank restoration/stabilization project. Motion Carried: Affirmative: All Opposed: None

Cost share payments - GBERBA:

Mark Byron - Stream bank restoration/stabilization                      Payment request: \$21,371.69  
Motion by Larry, second by Ron to forward the Mark Byron cost share payment request of \$21,371.69 to GBERBA for payment; completion of the Stream bank restoration/stabilization project.  
Motion Carried: Affirmative: All Opposed: None

Dave Henning/L. Freeman              Rain garden              Payment request: \$3590  
Motion by Wayne, second by Ron to forward the Henning/Freeman cost share payment request of \$3590.00 to GBERBA for payment; completion of a rain garden.  
Motion Carried: Affirmative: All Opposed: None

Cost share applications:

Lee Born: Waterway repair                      Request to encumber \$4000.00.  
Richard Ristau: Waterway repair              Request to encumber \$3000.00.

Motion by Wayne, second by Larry to forward the cost share contract applications submitted by Lee Born and Richard Ristau to GBERBA for funding. Motion Carried: All Opposed: None

BWSR Academy: Annual staff training will be held October 25, 26, 27 in Brainerd. Motion by Wayne, second by Ron to approve all staff to attend the BWSR sponsored training.  
Motion Carried: Affirmative: All Opposed: None

Tree planting: The Board reviewed the DNR site inspection report for the tree planting completed on the Bill Ripka site. Motion by Wayne, second by Ron to send a letter to Ripkas' and include the recommendations and observations from the DNR inspection report. Motion Carried: Affirmative: All Opposed: None

Misc: Staff requested to purchase a three drawer vertical file cabinet; cost of a new one is approximately \$600.00 or staff could look for a used one. Consensus by the Board is to look for a used cabinet.

The meeting was declared adjourned at 8:00 p.m. by Jurgen Peters.

The Next Board Meeting will be October 13, 2011 at 6:30 p.m. at the Waseca SWCD office.