



105 22nd Avenue N.E.  
 Waseca, MN 56093  
 Phone (507) 835-4800  
 Fax (507) 835-7895

**Approved Minutes**

The Waseca SWCD Board of Supervisors meeting was held at the Waseca Soil and Water Conservation District's meeting room on December 8, 2011. The meeting was called to order at 6:30 p.m. by Jurgen Peters, Chairman.

**Members Present**

Jurgen Peters, Chair  
 Ron Purcell, Treasurer  
 Bob Drager, Secretary  
 Larry Hagen

**Staff Present**

Marla Watje, District Manager  
 Darlene Kukuczka, Office Assistant

**NRCS:** Jim Jirik

**Others:** Hugh Valiant

Motion by Larry, second by Ron to approve the agenda as presented with the review of the GBERBA and RC&D contracts for staff services as an additional agenda item. Motion carried. Affirmative: All Opposed: None

Motion by Ron, second by Larry to approve the November 10, 2011 Board minutes as distributed, with the addition on pg. 3... the blue book value of the district truck - \$2964.00. Motion carried. Affirmative: All Opposed: None

The treasurer's report dated November, 2011 was presented to the Board for review. Motion by Larry, second by Jurgen to approve the Treasurer Report as presented and file for audit. Motion carried. Affirmative: All Opposed: None

Invoices: Motion by Larry, second by Ron to approve the payment of the presented invoices. Motion Carried: Affirmative: All Opposed: None

**Supervisors Reports:**

Jurgen reported on the presentation given by Jill Sackett at the GBERBA meeting and noted the series of articles on the LeSueur River printed in the Mankato paper.  
 Ron reported on the SWCD Area VI meeting and Cannon River budget meeting.

**Staff Reports:**

Marla – Reported that field work was the priority due to the good weather.  
 Darlene – Reported on budget work for GBERBA and RC&D.  
 NRCS report: Jim reported on recent activities. See addendum to minutes.

Motion by Bob, second by Ron, to approve an amendment request for an additional \$1822.00 for the Keith Schlaak (FY11-05) shelterbelt. Motion carried. Affirmative: All Opposed: None

**Cost share payment:**

FY11-03 Roger Witt	Shelterbelt	Payment request: \$667.50
FY11-04 New Richland Sportsman Club	Shelterbelt	Payment request: \$824.00
FY11-05 Keith Schlaak	Shelterbelt	Payment request: \$3822.00
Dennis Witt:	Waterway	Payment request: \$903.00
City of New Richland:	Sediment basins	Payment request: \$7950.00

Motion by Ron, second by Bob to approve the following payment requests for the installation of shelterbelts: \$667.50 - Roger Witt; \$824.00 - New Richland Sportsman Club; \$3822.00 - Keith Schlaak; and forward the

cost share payment request of \$903.00 for Dennis Witt (waterway) and cost share payment request of \$7950.00 for the City of New Richland (sediment basin/rain gardens) to GBERBA.

Motion Carried: Affirmative: All Opposed: None

Shoreline Buffer Initiative: At the request of the Co. Commissioners, Planning and Zoning has prepared a draft newsletter of the current regulations and noncompliance of the 50' buffer requirement along public waters within the county. The District has been listed as a contact. The Board expressed concern of the additional workload for district staff and will discuss it with Mark Leiferman.

Accumulation of Vacation: Motion by Ron, second by Bob, due to workload, exempt Marla from Section 10; item 10.4 of the Personnel Policy for the 2011 calendar year. Motion Carried: Affirmative: All Opposed: None

Misc:

2012 Contracts: Contracts with Three Rivers RC&D and GBERBA for staff time and hourly rate were discussed. The hours and rate of pay will remain the same as 2011. Motion by Ron, second by Bob, to contract 6.5 hour per week with Three Rivers RC&D and 24 hours per week with GBERBA and present them to the RC&D and GBERBA. Motion Carried: Affirmative: All Opposed: None

Ron moved to adjourn the meeting. The meeting was declared adjourned at 7:35 p.m. by Jurgen Peters.

The Next Board Meeting will be January 12 at 6:30 P.M. at the Waseca SWCD office.

Next page

Addendum to December 8, 2011 Minutes – USDA NRCS Report

DC Report  
December 8, 2011

Area consolidation continues. We have had a couple of meetings in Rochester and Owatonna with the personnel from old Area 7 which will now be called Area 6.

Workload has been mostly payments lately. We are trying to finish up payment by a December deadline 16<sup>th</sup>. Paperwork has to be completed by this date to insure that they will be paid in this calendar year. We are also in the process of completing status reviews of existing contracts.

Twelve CSP contracts were selected for Quality Assurance Reviews. This review is to determine if they are in compliance with their CSP contracts. Producers are required to provide documentation and a select few will be pulled for a national review. All fields need to be checked for residue and rotation and all existing practices must be in place.

We currently have around 90 certified wetland determinations that need to be completed. Marla did attend training but they still have not provided final guidance so no determination has been completed by the District.

I will be on leave the last week of December.

Thank you.

James R Jirik  
District Conservationist  
Waseca NRCS  
District Conservationist